

Dear Edinburgh branch member,

NOTIFICATION OF ANNUAL GENERAL MEETING

The Annual General Meeting of the Edinburgh branch of the BCS, The Chartered Institute for IT begins at 18:15 on Wednesday 7th October 2026. The meeting will be held at **Skyscanner Limited, Quartermile One, Lauriston Place, Edinburgh EH3 9EN**.

Please try to attend this important event in our calendar.

Registration is required for access to the venue: [register here](#).

Agenda

1. Welcome and introductions
2. Apologies
3. Minutes of 2025's AGM, including any matters arising
4. Chairperson's report
5. Treasurer's report
6. Election of the chairperson, treasurer, and the other committee members
7. Any other business

Our branch's website hosts the draft minutes from last year's AGM.

Items to be raised under "Any other business" must be sent to Kevin Fisher at chair.edinburgh@bcs.org no later than 4th October 2026 (three days prior to the AGM). Admission of items not so notified is solely at the chairperson's discretion.

I also invite formal nominations for the roles of chair and treasurer. These nominations must be with me no later than the 23rd September 2026 (fourteen days prior to the AGM). Each nomination must have the consent of the nominee and support of two professional members.

Immediately after the AGM, at 18:30, there will be a talk titled "*So, your company is doing an 'AI transformation' - lessons from the coal face*" presented by Kate Gray.

Yours faithfully,

Paul Rattray

Vice Chair
Edinburgh branch
BCS, The Chartered Institute for IT