

Dear Edinburgh branch member,

NOTIFICATION OF ANNUAL GENERAL MEETING

The Annual General Meeting of the Edinburgh branch of the BCS, The Chartered Institute for IT begins at 18:15 on Wednesday 1 October 2025. The meeting will be held at **Skyscanner Limited, Quartermile One, Lauriston Place, Edinburgh EH3 9EN**.

Please try to attend this important event in our calendar.

Agenda

1. Welcome and introductions
2. Apologies
3. Minutes of 2024's AGM, including any matters arising
4. Chairperson's report
5. Treasurer's report
6. Election of the chairperson, treasurer, and the other committee members
7. Any other business

Our branch's website hosts the draft minutes from last year's AGM.

Items to be raised under "Any other business" must be sent to Kevin Fisher at chair.edinburgh@bcs.org no later than 28 September 2025 (three days prior to the AGM). Admission of items not so notified is solely at the chairperson's discretion.

I also invite formal nominations for the roles of chair and treasurer. These nominations must be with me no later than the 18 September 2025 (fourteen days prior to the AGM). Each nomination must have the consent of the nominee and support of two professional members.

Immediately after the AGM, at 18:30, there will be a branch event titled "*What We Lost When We Stopped Doing UML*".

Yours faithfully,

Paul Rattray

Vice Chair
Edinburgh branch
BCS, The Chartered Institute for IT