



Edinburgh Branch

BRITISH COMPUTER SOCIETY

Dear Edinburgh Branch Member

NOTIFICATION OF ANNUAL GENERAL MEETING – EDINBURGH BRANCH

I have pleasure in drawing your attention to the Annual General Meeting of the Edinburgh Branch of the British Computer Society, which will be held on Wednesday 3rd October 2018 at Edinburgh University Informatics Forum, Crichton Place, Edinburgh, EH8 9AB commencing at 6.15pm. (Coffee/Tea will be available from 6.00pm)

I would urge you to make every effort to attend this important event in our calendar.

AGENDA
1. Apologies for Absence
2. Minutes of AGM of 4 October 2017
3. Chairman's Report
4. Treasurer's Report
5. Report on Branch Activities
6. Election of Branch Officers
7. Election of Branch Committee Members
8. Any Other Business

The last AGM Minutes and Officers' reports may be viewed on the Branch website.

Your Branch Committee needs your support to continue its work for all members. We always require new Committee members to help us run our events, and would be grateful to receive nominations to join.

We also invite nominations for the Offices of Chairman, Honorary Secretary, and Honorary Treasurer. The requisite forms may be downloaded from the Branch website.

Please note that, according to Branch rules, nominations for the election of Chairman, Secretary, and Treasurer must be signed by two Branch professional members and lodged with the Branch Secretary not later than 14 days prior to the date fixed for the Annual General Meeting, that is by 19 September 2018. The consent of the nominee must be lodged with the nomination.

Following the AGM, at 6.30pm, there will be a Branch Meeting – **'Service Design'** Anne Dhir, Project Director, Snook, Glasgow,

Yours sincerely,

Roger Whiteley
Honorary Secretary BCS Edinburgh Branch
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